



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

***REVISED 04-24-2017**

**"Jefferson County: Responsible government
advancing quality of life"**

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

MEMORANDUM

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: April 18, 2017

SUBJECT: JEFFERSON COUNTY Meetings – Week of April 24, 2017

April 24, 2017 Monday	Planning and Zoning Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 203, Jefferson
	Solid Waste/Air Quality Committee	7:00 p.m.	Town of Waterloo N8193 State Road 89, Waterloo
April 25, 2017 Tuesday	Highway Committee	8:00 a.m.	Highway Committee Room 1425 Wisconsin Ave, Jefferson
	Nutrition Project Council	2:00 p.m.	Workforce Development 874 Collins Rd, Rm 103, Jefferson
April 26, 2017 Wednesday	Administration and Rules Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
	*Criminal Justice Collaborating Council (CJCC) (Agenda Revised)	12:00 p.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
April 27, 2017 Thursday	Economic Development Consortium	8:30 a.m.	UW Extension 864 Collins Rd, Rm 12, Jefferson
April 28, 2017 Friday	Law Enforcement and Emergency Management Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
April 29, 2017 Saturday	No Scheduled County Meetings		
April 30, 2017 Sunday	No Scheduled County Meetings		

AGENDA
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
DECISION MEETING

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

ROOM 203, COUNTY COURTHOUSE
311 S. CENTER AVE., JEFFERSON, WI 53549
8:30 A.M. ON MONDAY, APRIL 24, 2017

- 1. Call to Order**
- 2. Roll Call (Establish a Quorum)**
- 3. Certification of Compliance with the Open Meetings Law**
- 4. Approval of the Agenda**
- 5. Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision-members of the public who wish to address the Committee on specific agenda items must register their request at this time)**
- 6. Approval of March 27, April 7 and April 20, 2017 Committee Minutes**
- 7. Communications**
Correspondence received after public hearing and before April 14, 2017 regarding Cold Spring Egg Farm, Inc conditional use, CU1912-17
- 8. March Monthly Financial Report for Land Information Office – Andy Erdman**
- 9. April Monthly Financial Report for Zoning – Matt Zangl**
- 10. Discussion and Possible Action on Petitions Presented in Public Hearing on April 20, 2017:**

FROM AGRICULTURAL A-1 TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

R3959A-17 – Michael Klein to create a 6-acre A-3, Agricultural/Rural Residential building site near **N4922 South Farmington Rd** from PINs 008-0715-3644-000 (39.75 Ac) and 008-0715-3643-000 (30 Ac), Town of Farmington, in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R3960A-17 & CU1915-17 - James Buske/Edwin Buske Jr Property to rezone a 4-acre A-3, farm consolidation lot around the home at **W1682/W1684 County Road P** and sanction its use as a duplex in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. The property is part of PINs 012-0816-2123-000 (39.17 Ac) and 012-0816-2014-000 (40 Ac), Town of Ixonia.

R3961A-17 – Abby Schopen/WR, BL & RF, BA Schopen Trusts Property to create a 2-acre A-3, farm consolidation lot around the buildings at **N4809 Christberg Rd** in the Town of Jefferson from PIN 014-0615-0612-000 (58.38 Ac) in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R3962A-17 – Ben Rusch/Rusch Dairy Farm LLC Property to create three, 2-acre A-3 building sites on **Mack Ln** from PIN 016-0514-0111-001 (18.23 Ac) in the Town of Koshkonong. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R3963A-17 – David & Diana Schroeder to rezone two, 0.503-acre areas from PIN 018-0713-3343-003 (28.139 Ac), each to be added to an existing A-3 zone on **Hope Lake Rd** in the Town of Lake Mills and utilizing consolidation of parcels of record from PINs 018-0713-3312-000 (39.67 Ac) and 018-0713-3313-000 (39.67 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R3964A-17 – Bernard Gilbert to create a 2.2-acre and a 2.1-acre A-3 building site on **Carlin Trail** from PIN 024-0516-2424-000 (32 Ac) in the Town of Palmyra. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R3965A-17 – Bernard Gilbert to create a 2-acre A-3 building site on the **north side of State Road 59** from PIN 024-0516-2413-000 (27.48 Ac) in the Town of Palmyra. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

FROM A-1, EXCLUSIVE AGRICULTURAL TO N, NATURAL RESOURCE

R3966A-17 – Bernard Gilbert to rezone to Natural Resource a 2.3-acre area of PINs 024-0516-2413-000 (27.48 Ac) and 024-0516-2424-000 (24 Ac) near **W281 State Road 59** in the Town of Palmyra. This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance.

R3967A-17 – Ardis Eilenfeldt Trust/Harold & Carol Deback Trust Property to rezone 2.2 acres of PIN 002-0714-1941-002 (34.5 Ac) to Natural Resource. This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance. The site is in the Town of Aztalan, near **N5845 Harvey Rd.**

CONDITIONAL USE PERMIT APPLICATIONS

CU1917-17 – Justin Thiede for conditional use to allow an extensive on-site storage structure in a Residential R-2 zone at **N2811 Monarch Ln**, on PIN 016-0614-3113-000 (15.63 Ac) in the Town of Koshkonong. This is in accordance with Sec. 11.04(f)2 of the Jefferson County Zoning Ordinance.

CU1918-17 – Chet Dolph/D&P Dolph Trust Property to allow expansion of an intensive agricultural dairy operation to up to 989.5 livestock units at **N7841 County Rd G**, Town of Waterloo, in an A-1, Exclusive Agricultural zone. The site is made up of PINs 030-0813-2531-000 (39 Ac), 030-0813-2523-000 (40 Ac), 030-0813-2524-000 (20 Ac), 030-0813-2532-000 (40 Ac), 030-0813-2542-000 (40 Ac) and 030-0813-2641-001 (5 Ac). This is in accordance with Sec. 11.04(f)6 and 11.05(d) of the Jefferson County Zoning Ordinance and falls under standards and requirements of Wisconsin Administrative Rule ATCP51.

11. Possible Future Agenda Items

12. Upcoming Meeting Dates

May 12, 8:00 a.m. - Site Inspections Beginning in Courthouse Room 203

May 18, 7:00 p.m. – Public Hearing in Courthouse Room 205

May 22, 8:30 a.m. - Decision Meeting in Courthouse Room 203

June 9, 8:00 a.m. - Site Inspections Beginning in Courthouse Room 203

June 15, 7:00 p.m. – Public Hearing in Courthouse Room 205

June 26, 8:30 a.m. - Decision Meeting in Courthouse Room 203

13. Adjourn

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountymi.gov.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.



Jefferson County
Solid Waste/Air Quality Committee
Town Association Meeting
Monday, April 24, 2017 – Time: 7:00 - 9 p.m.

Town of Waterloo
N8193 State Road 89
Waterloo, WI 53594

Members: Don Reese-Chair, Gregg Patrick-Vice Chair, Laura Payne-Secretary, Kirk Lund and Gary Kutz

Staff:
Rob Klotz, Matt Zangl and Sharon Ehrhardt

1. Town Association Meeting

A. Place: Town of Waterloo, N8193 State Road 89, Waterloo, WI 53549

Directions: Facility located on State Road 89 on the west side of the road.

B. Time: 7:00 p.m.

C. Attending to support Clean Sweep Programs, Drug Take-back Program, Recycling Events and Debris Management future locations.

Sharon Ehrhardt will present information to the Towns Association.

D. Adjourn

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

This is a Towns Association Meeting no Solid Waste/Air Quality Committee business will be conducted!

INDIVIDUALS REQUIRING SPECIAL ACCOMMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD CONTACT THE COUNTY ADMINISTRATOR 24 HOURS PRIOR TO THE MEETING AT 920-674-7101 SO APPROPRIATE ARRANGEMENTS CAN BE MADE.



Agenda

Jefferson County Highway Committee Meeting

Tuesday, April 25, 2017

8:00 A.M.

Committee Room
1425 Wisconsin Drive
Jefferson, Wisconsin 53549

Committee Members: Don Reese-Chairman, Ron Buchanan-Vice
Chairman, Mike Kelly-Secretary, James Braughler,
Blane Poulson

Highway Commissioner: William T. Kern

AGENDA

1. Call meeting to order
2. Roll Call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment (Members of the Public who wish to address the
Committee on specific agenda items must register their request at this time)
6. Approve minutes from March 28, 2017 Highway Committee meeting and April 11 joint
Highway Committee and Infrastructure Committee meeting
7. Communications
8. Old Business a. None
9. New Business a. Review and discuss 2017 construction project schedule
 b. Discuss monthly financial account summary (YTD)
10. Discussion and possible action to approve entering into an Agreement with the City of
Watertown for road maintenance and snow removal services on segments of West Street
and Gypsy Road
11. Highway Operations Report
12. Review and approve vouchers
13. Set Next Meeting Date (May 30, 2017)
14. Adjourn

*A Quorum of any Jefferson County Committee, Board, Commission or other body, including the
Jefferson County Board of Supervisors, may be present at this meeting.*

*"Individuals requiring special accommodations for attendance at the meeting should contact the
County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can
be made."*

AGENDA

Administration & Rules Committee

**Jefferson County Courthouse
311 S. Center Avenue
Jefferson, WI 53549**

Wednesday, April 26, 2017, Room 112, 8:30 a.m.

Committee Members

Amy Rinard, Chair; Jim Braughler, Vice-Chair; Steve Nass, Secretary; Jennifer Hanneman; Jim Schroeder

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Review of Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
6. Approval of the March 29, 2017 Committee meeting minutes
7. Approval of April 18, 2017 County Board minutes
8. Communications
9. Discussion and possible action on County Board Rules Section 3.01 Meetings, Quorum and Order of Business – Setting time for April meetings
10. Discussion and possible action on resolution requested by Supervisor David: "Resolution to Create a Non-partisan Procedure for Preparation of Legislative and Congressional Redistricting Plans."
11. Financial Reports (March)
 - a. Clerk of Courts
 - b. Corporation Counsel
 - c. County Administrator
 - d. County Board
 - e. County Clerk
 - f. Register of Deeds
12. County Administrator's monthly report
13. Convene in closed session pursuant to state statute 19.85 (1)(c), "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility" to discuss the method and criteria used for evaluating the County Administrator's performance
14. Reconvene in open session for possible action on items discussed in closed session
15. Discussion and possible action on tentative future meeting schedule and agenda items. (May 31st)
All meetings in Room 112 at 8:30 a.m. unless noted
16. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

AGENDA
JEFFERSON COUNTY
CRIMINAL JUSTICE COLLABORATING COUNCIL (CJCC)

Jefferson County Courthouse – **Room #202**

311 S. Center Avenue

Jefferson, WI 53549

***REVISED 04-24-2017**

Wednesday, April 26th, 2017 at 12:00 noon

Committee Members

Randy Koschnick
Circuit Court Judge

Dwayne Morris
County Board Supervisor

Susan Happ
District Attorney

Paul Milbrath
County Sheriff

Carla Robinson
Clerk of Courts

John David
Mayor – City of Watertown

Jeffrey De La Rosa
Public Defender's Office

Brian Dykstra
Department of Corrections

Ben Wehmeier
County Administrator

Kathi Cauley
Human Services Director

J. Blair Ward
Corporation Counsel

Lynn Forseth
Literacy Council Executive Director

Dale Lutz
Captain - Jefferson Police Dept.

Barbara LeDuc
President/CEO-Opportunities, Inc.

Michael Wallace
President/CEO-Fort Healthcare

1. Call to order.
2. Roll call.
3. Certification of compliance with the open meetings law.
4. Review and approve minutes from March 22, 2017 meeting.
5. Public comment. (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. New Business
 - a) Discussion and possible action related to 2017 DOJ grant application to include review of diversion programs and treatment court options
 - b) Stepping Up Initiative (Captain Scott-subcommittee)
7. Routine Reports
 - a) Update on monthly jail data
 - b) Update on JCATC outcomes (Kristi Gusse)
 - 1) Testimonial video (Daniela Imig)
 - c) Update on SCRAM and Remote Breath
 - d) ***CJCC/Treatment Coordinator Report**
8. Updates on coordination with Recidivism Council and other agencies.
9. Discussion on heroin/opiates/meth.
10. General discussion for long term objectives of the CJCC.
 - Out Brief from Treatment Courts Standards Training
 - Discussion and possible action on Treatment Courts Standard Training Action Plans (Holler-subcommittee)
 - ***Discussion and possible action on Termination Policy**
 - Discussion and possible action on data gathering on local criminal re-offenders, including criminogenic needs, possibly from jail and/or Probation & Parole
11. Future meeting dates:

May 24, 2017	12:00 noon
June 28, 2017	12:00 noon
12. Future agenda items.
13. Adjourn.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



Thursday, April 27, 2017– 8:30 a.m.
864 Collins Road, Room 12, Jefferson, WI 53549

JCEDC BOARD AGENDA

Board Members

Chairman: John David – City of Watertown

Steve Wilke – City of Lake Mills, Matt Trebatoski – City of Fort Atkinson, Timothy Freitag – City of Jefferson, Mo Hansen – City of Waterloo, Pat Cannon – City of Whitewater, Steve Struss – Village of Cambridge, Kyle Ellefson - Village of Johnson Creek, Jim Mode – County Supervisor, Amy Rinard – County Supervisor, Augie Tietz – County Supervisor

- I. Call to Order**
- II. Roll Call (Establish a quorum)**
- III. Certification of Compliance with Open Meeting Laws**
- IV. Approval of April 27, 2017 Agenda**
- V. Approval of Minutes – March 23, 2017 *#**
- VI. Public Comment - *Members of the Public who wish to address the JCEDC on specific agenda items must register their request at this time.***
- VII. Presentation – Diane Chamness- The Chamness Group – Jefferson County Strategic Plan**
- VIII. JCEDC Reports**
 - A. Finance Report – February 28, 2017 *#**
- IX. General Orders**
 - A. Campaign Update**
 - B. Annual Report**
 - C. Directors Report**
- X. New Business**
 - A. Future Agenda Items**
 - Joint Meeting of the GHDP & JCEDC Board of Directors
 - B. Upcoming Meetings/Seminars**
 - JCEDC Board of Directors – May 25, 2017, 8:30 am., 864 Collins Rd, Rm 12, Jefferson, WI
- XI. Adjournment**

*** Indicates a vote will be taken. # Indicates a document is enclosed.**

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Jefferson County
Law Enforcement/Emergency Management Committee
Courthouse, Room 112 / 311 S Center Avenue/ Jefferson WI 53549

Friday, April 28, 2017 @ 8:30 A.M.

COMMITTEE MEMBERS: Dwayne Morris (Chair), Kirk Lund, Ed Morse, Michael Wineke and Dick Schultz

1. Call to Order
2. Roll Call (establish a quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review the Agenda
5. Public comment – Members of the public who wish to address the committee on specific agenda items must register their request at this time.
6. Approval of Minutes from the March 24, 2017 Meeting
7. Review Emergency Management Budget
8. Discussion on Off-Site Plans 2017 Plan of Work – 1st Half
 - a. Lakeland Cold Storage (Update) – Lake Mills – Sulfuric Acid, Max Daily Amount Reported 4,998 lbs. – Complete
 - b. Wis-Pak (Update) – Watertown – Anhydrous Ammonia, Max Daily Amount Reported 7,584 lbs – Sulfuric Acid (Batteries), Max Daily Amount Reported 19,200 lbs. – Sulfuric Acid 93% (Wastewater Treatment), Max Daily Amount Reported 23,000 lbs. – Complete
 - c. Generac Power Systems (Update) – Whitewater – Sulfuric Acid(Batteries), Max Daily Amount Reported 44,159 lbs. – Sulfuric Acid 30% (Wastewater Treatment), Max Daily Amount Reported 31,311 lbs. – Complete
 - d. Whitewater Cogeneration Facility (Update) – Whitewater – Sulfuric Acid, Max Daily Amount Reported 54,000 lbs. – Complete
 - e. Generac (New) – Collins Rd Jefferson – Sulfuric Acid, Max Daily Amount Reported 4,856 lbs. – Complete
 - f. Schiller Grounds Care Inc. (Update) – Johnson Creek – Sulfuric Acid, Max Daily Amount Reported 4,375 lbs. – Complete
9. Discussion on Off-Site Plans 2017 Plan of Work – 2nd Half
 - a. Jefferson County-Wide Farm Plan
 - b. Jones Dairy Farm (Update) – Fort Atkinson – Anhydrous Ammonia, Max Daily Amount Reported 94,500 lbs., Sulfuric Acid, Max Daily Amount Reported 4,266 lbs.
 - c. LD Foods (Update) – Jefferson- Anhydrous Ammonia, Max Daily Amount Reported 1,538 lbs.
 - d. Wal-Mart Supercenter 3499 (Update) – Jefferson – Sulfuric Acid, Max Daily Amount Approximately 1,600 lbs.
 - e. Watertown Water Department West Street (Update) – Watertown – Chlorine, Max Daily Amount Reported 750 lbs.
 - f. Watertown Water Department First Street (Update) – Watertown – Chlorine, Max Daily Amount Reported 750 lbs.
 - g. Trek – WI Distribution Center (New Plan) – Johnson Creek – Sulfuric Acid, Max Daily Amount Reported 4,325 lbs.
 - h. Frontier Communications (New Plan) – Lake Mills – Sulfuric Acid, Max Daily Amount Reported 1,226 lbs.
 - i. Frontier Communications (New Plan) – Waterloo – Sulfuric Acid, Max Daily Amount Reported 544 lbs. – if this amount is verified as accurate this will not be considered a planning facility.

10. Discussion on February 2017 - April 2017 Activities

- a. Plan of Work
- b. South Central HealthCare Coalition Members Meetings – Region 7
- c. Wisconsin Voluntary Organizations Active in Disaster Committee
- d. Police Chiefs & Sheriff Association Meetings
- e. EMS Association Meetings
- f. Fire Chief's Association Meetings
- g. Emergency Management Presentation to Jefferson Kiwanis
- h. Emergency Management Presentation to Nursing Students
- i. Public/Private Partnerships
- j. Family Assistance Center Plans
- k. Debris Management Plans
- l. SE Region WI Emergency Management Monthly Meetings
- m. SE Region Collaboration Meetings – EOC Position Templates
- n. Local Emergency Planning Committee Meetings
- o. Courthouse Security and Facilities Committee Meetings
- p. Wisconsin Emergency Management Governor's Conference
- q. SE Regional Statewide Communication Interoperability Plans (SCIP) Council Meetings
- r. Department Head Meetings
- s. Meeting – Town of Jefferson Chair – Emergency Management
- t. Morning Magazine WFAW – Tornado & Severe Weather Awareness Week
- u. Severe Weather Spotter Training Class
- v. Lunch & Learn – Jefferson County Human Services – Emergency Management/Preparedness
- w. Children's Share and Care Fair – Family Preparedness
- x. South Central HealthCare Coalition Table Top Exercise
- y. Trainings/ Workshops/ Webinars
- z. Daily Operations

15. Correspondence

16. Date and Time of Next Meeting – Friday, May 26, 2017 at 8:30 a.m.

17. Adjourn

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.